

Donation/Discount Request Form



We Help People Get Together!

620 Union Blvd.

Allentown, Pa 18109

610-435-8900

www.ActionPartyRentals.com

Tents, Tables, Chairs, Linens, Games
And Fund Raising Items for Rent.

Thank you for asking Action Party Rentals to participate in your fundraising event. We believe your diligence will make your event wonderfully profitable.

As one of the Lehigh Valley's well established event companies, Action Party Rentals receives daily requests for donated/discounted equipment and services. We have developed this program to address the requests we receive fairly. This program allows us to plan and assist as many non-profit organizations as possible.

Below is an application for our partnership. Please print, complete, and submit this application for your event. Our Management team evaluates applications on the 15th of each month. Please submit your application 120 days prior to your event.

Please be aware that this program is part of our yearly marketing and advertising budget. As such, we too have reasonable expectations for granted donations, as they afford us opportunities to develop future business with attendees of the event. Your assurances that you can provide Action Party Rentals with the information requested enhance our consideration of your application.

Action Party Rentals is a generous company and is proud to be a part of well established relationships with various non-profit organizations in our community. We hope your event will be executed flawlessly and meet all of your expectations.

Sincerely,

The TEAM at Action Party Rentals

Action Party Rentals, Inc. Donation/Discount Request Application

Date	Contact	
Non-Profit req. assistance and exempt#		
Phone	Fax	Email
Name of event		Date of event
Event Caterer		Event Decorator
Other Event Professionals participating		

Funds raised will be used for:

Number of invitations to be mailed	Media Exposure
Expected Attendance	Last Years Attendance

List the items you wish to have Action Party Rentals underwrite.

In exchange for our support, are you willing to (check as many as possible):

- Provide Action Party Rentals a sponsorship equal to the value of the donation.
- Print Action Party Rentals logo on Event T-shirts
- Add Action Party Rentals logo to Event Flyers & E-mail blasts
- Provide Action Party Rentals a table or attendee tickets equal to the value of the donation.
- Provide Action Party Rentals the attendee list with contact information.
- Provide Action Party Rental account executives a minimum of 3 appointments with a potential new client from your board or committee list.
- Recognize Action Party Rentals two times per hour from the podium during your event.
- Submit press releases recognizing Action Party Rentals' support of your event.

All applications must be submitted 120 days prior to your event. Completed Applications may be mailed, e-mailed to Planning@ActionPartyRentals.com or presented to our office in person.